

## **XVII. SAGE CANYON RANCH MAINTENANCE CORPORATION HOME & LANDSCAPE IMPROVEMENT PROCEDURES**

Please include the following information, as applicable on your plans:

- ✓ Location of residence on lot and the dimensions from lot lines.
- ✓ Complete dimensions of proposed improvement. Provide a dimensioned plot plan utilizing one inch equals ten feet or more detailed as necessary to adequately depict the improvement.
- ✓ Description of all materials, fixtures, and color scheme, indicating the color of stain or paint by manufacturer's number respective to building parts or surfaces. Color samples must be provided if they deviate from the original color used. Note accordingly if color is intended to match existing surface. Samples of materials having inherent colors such as in masonry, will be required if they are to be used in their natural finish.
- ✓ Show affected elevations.
- ✓ Plant inventory (type, size and location).
- ✓ Photographs of front and rear of house.
- ✓ Detail of any and all slopes on property.
- ✓ Please attach one (1) copy of drawings/plans and the application form and mail to:

Sage Canyon Ranch Maintenance Corporation  
c/o Avalon Management  
3618 Ocean Ranch Blvd  
Oceanside, Ca 92056  
[SageCanyon@AvalonWeb.com](mailto:SageCanyon@AvalonWeb.com)

NOTE: Please do not have the work commence prior to obtaining the approval of the Architectural Review Committee. The ARC will respond to your request within forty-five (45) days from the time of submittal. If you do not receive a response within forty-five (45) days, please notify the Management Company and a response will be forthcoming. If you do not receive a response within forty five (45) days, you may not assume that your plans have been approved.

PLEASE NOTIFY THE MANAGEMENT COMPANY UPON COMPLETION.

## **XVIII. SAGE CANYON RANCH MAINTENANCE CORPORATION ARCHITECTURAL APPLICATION**

### **GUIDELINES FOR SUBMITTAL OF ARCHITECTURAL PLANS**

The Architectural Committee strives to preserve the highest standard and quality of life for each owner with **SAGE CANYON RANCH MAINTENANCE CORPORATION**. Architectural approval must be given for structural or landscape changes prior to the start of any work. Some examples of items (but not limited to) that generally need Architectural Approval are: satellite antenna dishes, lawns, trees, shrubs, plants, ground cover, fencing, fountains, overhead trellis, patio, built-in barbecue, pool or spa.

To hasten the approval process, please follow these guidelines:

1. Please complete a description of the proposed structural or landscape changes.
2. Include plans to scale that show:
  - Location of improvement to home & property lines
  - Complete dimensions of changes proposed
  - Description of materials and color scheme
  - Clearly marked plant types, sizes and quantities
  - Please be courteous of others when considering the use of any plants or trees that may litter into other yards or common area.

3. Please submit the following:

Complete APPLICATION FOR ARCHITECTURAL IMPROVEMENTS FORM Once (1) set of plans

We will confirm the receipt of your plans. The plans will be sent to review and you will receive a written notice of the decision. Please note: it may take up to 45 days for the Architectural Committee review process. We therefore encourage applicant to begin this process well before the work is scheduled.

Sincerely,

**SAGE CANYON RANCH MAINTENANCE CORPORATION**  
Architectural Review Committee

# APPLICATION FOR ARCHITECTURAL IMPROVEMENTS

RETURN FORM TO: **SAGE CANYON RANCH MAINTENANCE CORPORATION**

(PLEASE PRINT CLEARLY)

c/o Avalon Management  
3618 Ocean Ranch Blvd  
Oceanside, Ca 92056

Date: \_\_\_\_\_

Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

DESCRIPTION OF PROPOSED IMPROVEMENTS (attach plans):

I understand that my proposed improvements may require a permit from the City/County Building Department or other government agencies and I will obtain all required permits before commencing any work. I agree I will do no work that will change the existing drainage patterns. I am aware that any changes may result in substantial damage to adjacent properties.

I will assume the responsibility for any work under the above proposed improvement that I or my contractor complete which may, in the future, adversely affect adjacent properties. I will assume responsibility for all future maintenance of this addition or improvement.

\_\_\_\_\_  
Owners Signature

The adjacent OWNERS have reviewed the proposed improvements. We understand that neighbor objections do not in themselves cause denial. The Architectural Committee may contact neighbors to consider their objection, if necessary.

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
Signature